



Skill Development Course for Employment. Certified by NSDC & SKILL INDIA



Course Outline

- The Professional Selling Skills
- Handle Objections
- The Professional Mindset
- Sales Process
- Buyer Types & Follow-Ups
- Communication Skills
- Basic Corporate Etiquettes
- Interpersonal Skills
- CRM Training

Additional Benefits

- Placement Assistance
- Dual Certification
- Return on Investment
- Enhance English Speaking Skill

Features of Office Administration Course



Who should attend

Freshers from College & Working Professionals



Toolkit

Curated videos, Presentation, Manual



Ideation & Delivery

Delivered by experienced trainers with corporate exposure



Certification

Dual Certification - VInspire, NSDC & Skill India



Duration of the Course

48 hrs



Eligibility Criteria

- Age: 25 years and above
- XII Pass/ Graduate in any discipline from a recognized University.



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